



**METROPOLITAN TULSA TRANSIT AUTHORITY  
BOARD of TRUSTEES MEETING**

To Be Held 12:00 p.m. Tuesday, August 23, 2022  
10<sup>th</sup> Floor North Conference Center, City Hall  
175 East 2<sup>nd</sup> Street, Tulsa, Oklahoma

**AGENDA**

**INTRODUCTION AND NOTICE TO THE PUBLIC:** The Board of Trustees will consider, discuss, and may take action on, adopt, amend, reject, or defer action on any item listed on this Agenda.

- I. CALL TO ORDER and BOARD MEMBER ROLL CALL**
- II. INTRODUCTIONS**
- III. APPROVAL OF THE June 28, 2022, MEETING MINUTES**
- IV. PUBLIC COMMENTS**

Anyone wishing to comment on an agenda item shall notify the board secretary of their wish to speak, as well as the specific agenda item that they wish to speak about. Each speaker will be allowed three minutes to present. No person shall be allowed to comment without registering with the board secretary.

**V. COMMITTEE BUSINESS and REPORTS**

A. Finance/Budget Committee – *James Wagner, Committee Chair*

Consideration and possible approval, adoption, denial, amendment or revision of the FY2023 budget, including, adding, deleting, increasing, or decreasing programs, appropriations, expenditures and amounts thereof.

- 1. Review of Ridership – *Liann Alfaro (Information)*
- 2. Review and approval of June & July 2022 Financial Statement - *Rebecca Walner (Action)*
- 3. Review of General Manager Submitted Expenses - *Rebecca Walner (Action)*
- 4. Accounting Software – *Rebecca Walner (Action)*  
Authorize the General Manager to enter into a contract in an amount not to exceed \$30,000 yearly with Njevity to continue use of Microsoft GP as their accounting software.
- 5. Upcoming Procurements - *Jack Van Hooser (Information)*

6. Grants Awarded to Tulsa Transit— *Chase Phillips (Information)*

B. Operating/Marketing Committee— *Ann Domin, Committee Chair*

1. Call Center Roof and Skylight Replacement – *Jack Van Hooser (Action)*

Authorize the General Manager to enter into a fixed price contract in an amount not to exceed \$600,000 with Sooner Recon LLC to repair and replace the roof on the Call Center Building as well as repair & replace several Skylights in the Maintenance and Administration Buildings.

2. Standard Scheduling Data Integration between Trapeze to Avail. – *Ofir Bar (Action)*

Authorize the General Manager to enter into a Trapeze Standard Data Exchange (TSDE) for FX contract in an amount not to exceed \$57,000. By implementing TSDE, Tulsa Transit will be able to pass data from our scheduling software Trapeze FX to the downstream 3<sup>rd</sup> party consumers (the CAD/AVL system from Avail).

3. On-Board Survey Presentation – *Drew Druzynski (Information)*

Presentation to discuss result of On-Board Customer survey conducted in March 2022.

4. Updated Website Demonstration – *Drew Druzynski (Information)*

Demonstrate the status of the updated website and discuss implementation.

5. Harvard Business School Presentation – *Drew Druzynski (Information)*

Presentation to discuss result of HBS students project conducted in May 2022

6. Moving Tulsa Forward – August 2022 Changes to Service and Future -*Liann Alfaro (Information)*

The Planning team is looking at making the service more connectible, reliable, and dependable for our customers.

C. Executive Committee – *Adam Doverspike, Committee Chair*

1. Board Officer Elections

Election of Board chairperson and vice chairperson as well as appointments of chairs of board committees.

Officer nominees to be submitted and voted upon at meeting.

- Chairperson
- Vice Chairperson

The committees with chairs to be appointed by Board Chairperson

- Finance/Budget—chair recommendation at meeting.
- Operating/Marketing— chair recommendation at meeting.
- Executive Committee—comprised of the Chairperson, and chairs of the Finance/Budget and Operating/Marketing committees.

2. Discussion and possible action regarding Tulsa Transit Board Meeting Place, Dates and Time.

3. Sale of Real Estate Property – *Scott Marr, Randy Cloud and Tammy Ewing, Attorney* Discussion and possible action regarding the sale of real property located at 1332-1428 East 5th Place, Tulsa, and *MTTA v. Rusted Truck Property Company, LLC, et al.*, Tulsa County District Court case number CJ-2021-03580, and possible vote to enter executive session regarding same. 25 O.S. 307(B)(3) and (4).

**VII. TRUSTEES AND GENERAL MANAGER COMMENTS**

Members of the Board of Trustees and the General Manager will have an opportunity to comment on Tulsa Transit, its services and/or other issues related to Tulsa Transit. Action will not be taken by the Board of Trustees on these comments.

**VIII. NEW BUSINESS**

Pursuant to the Oklahoma Open Meetings Act, new business is any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. Title 25 O.S. sec. 311(A)(9).

**IX. ADJOURN**

The next regularly scheduled meeting of the  
Tulsa Transit Board of Trustees will be held on  
**Tuesday, September 27, 2022, at 12:00 PM**